

**Knowstone Parish Council – Minutes of the Parish Council Meeting  
held on 24<sup>rd</sup> September 2024 at 7.30pm at Knowstone Village Hall.**

**Present:** Cllrs Pomfret (Chair), Maidment, and Stanbury.

**In attendance** Mrs J Mills, Parish Clerk,  
Cllr Milton District Cllr  
7 Members of the public  
Prayers were led by Cllr Pomfret

- 24/09/056 Apologies**  
Apologies were received from Cllr Clarke and Cllr Parry
- 24/09/057 Declarations of interest**  
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members were reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.  
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- 24/09/058 To agree the agenda as published**  
It was **resolved** to agree the agenda as published after bringing forward agenda item 13 to follow public participation.  
Proposed: Cllr Pomfret, seconded: Cllr Maidment (All in favour)
- 24/09/059 To confirm and sign the Minutes of the Meeting of the Parish Council held on 23<sup>rd</sup> July 2024 and 28<sup>th</sup> August 2024**  
It was **resolved** to confirm and sign the Minutes of the Meeting of the Parish Council held on 23<sup>rd</sup> July 2024 and 28<sup>th</sup> August 2024  
Proposed: Cllr Pomfret, seconded: Cllr Maidment (All in favour)
- 24/09/060 County Councillor Report**  
The County Councillor did not attend the meeting
- 24/09/061 District Councillor Report**  
The District Councillor arrived at the meeting during public participation and gave his report following that item.  
He advised that there were still delays in the planning dept at NDC due to staff shortages. Planning is working to provide better pre-application advice' NDC is working with TDC to formulate a new local plan and economic strategy. It is a challenge to build the required number of new properties, 1300 a year for the next 10 years.

24/09/062

**Public Participation**

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

Several members of the public wished to speak about item 13 which was brought forward to follow public participation.

A number of questions were raised:

- Is there any obligation for the District Council to consult with local residents before licences are granted
- Does an applicant need to own the property in order to get a licence
- There was severe noise impact until 4am on the Sunday morning resulting in visitors leaving the area
- The noise could be heard over a mile and a half away
- Cllr Pomfret (Chair of the Parish Council) attended at 9.15pm on the Saturday and spoke to security requesting noise compliant checks. He also visited on Sunday mid-afternoon to more clearly establish the noise level and the area covered by the event. Concerns were expressed about structures in the woods to the west of the tapas bar and whether planning permission had been sought
- Further questions were also asked about the interpretation of “regulated entertainment”?
- Members of the public also asked about Ancient Tumuli in the vicinity of the Bar and whether protection of these is sufficiently monitored
- It was mentioned that as part of the lease agreement for the land on which the Bar is situated some forestry woodland was to be replanted but whether this has happened is uncertain.
- A parishioner questioned the Health & Safety aspects of the event
- Another parishioner asked why the Wild Woods Bar is licensed until 0200 every day? The District Councillor said that he understood that generally, anyone was likely to be granted whatever they asked for.

24/09/063

**To consider an update on Wild Woods**

All matters were considered during Public Participation and it was agreed to write to NDC with all the queries. Members of the public were advised to write to the Chief Executive at NDC

**Action Point: write to NDC regarding complaints**

**24/09/063 To receive a report from the Parish Clerk**

The Parish Clerk circulated a brief report with a list of payments  
Also budget information and a bank reconciliation

- Salary pyts July/August      £256.40
- PAYE                                      £64.00
- Travel                                      £81.00
- Expenses May/June              £52.00
- Grass cutting                          £80.00

It was **resolved** to agree the payments as listed above and accept the reports  
Proposed: Cllr Pomfret, seconded: Cllr Stanbury (All in favour)

**24/09/064 To consider Action Points**

Members agreed to note the Action Points

**24/09/065 Review of Financial Regulations & consider delegation**

To review the Council's Financial Regulations. (draft new issue April 2024)

It was **resolved** to accept the Financial Regulations and delegation  
after agreeing the proposed details in 5.8, 5.9, 5.15, 5.18, 6.9, 9.1,10,  
Proposed: Cllr Pomfret, seconded: Cllr Maidment (All in favour)

**24/09/066 To receive Councillor reports**

- a **Highways Cllr McGregor** no update
- b **Footpaths & Beaples Stone** – the **bridge over the** stream on the footpath from East Knowstone to Owlborough has been repaired
- c **Moors Management Association – Cllr Maidment** payment figure remains the same as last year. Fencing by the cattle grid is to be checked, and dragons teeth to be installed to stop vehicles driving onto the moor
- d. **Welcome Pack - Cllr Maidment**, No further information. Cllr Maidment was advised of one new resident in Roachill.
- e. **Emergency Plan – Cllr Parry** nothing more currently
- f. **Parish Hall – Cllr Pomfret** report attached
- g. **Police Advocate – Cllr Pomfret** report attached
- h. **Snow Warden – Cllr Stanbury** nothing further

**2409/67 To review General Risk Management Policy and Internal Control Policy**

It was **resolved** to accept the policies as presented  
Proposed: Cllr Pomfret, seconded: Cllr Stanbury (All in favour)

**2409/68 To consider an update on Wild Woods**

This was moved to follow public participation

**2409/69 To consider costings for an annual or six-monthly information leaflet/ newsletter**

It was **resolved** to proceed with a six-monthly newsletter at an estimated cost of £50 per production

Proposed: Cllr Stanbury, seconded: Cllr Pomfret (All in favour)

**Action Point:** Prepare draft document for the next meeting

- 2409/70**      **To consider an update training on use of defibrillators**  
No further update at present
- 2409/71**      **To consider Knowstone Parish Council Support for legislation re lithium – ion batteries and their disposal (email information sent)**  
It was agreed to write a letter of support
- 2409/72**      **To consider an update on Tower Farm (Cllr Pomfret)**  
Members were advised that a planning enforcement notice has been served
- 2409/73**      **To consider an update on trying to purchase land for parking for the Village/Village Hall**  
This item was deferred  
There being no further business, the meeting closed at 9pm

Signed..... Dated.....

