Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council meetings which will be on view in the Meeting Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.

**Knowstone Parish Council**

Parish Clerk: Mrs Jane Mills, BA (Hons) FSLCC

Email parishclerk@knowstone.org.uk

To: Cllrs J Pomfret, (Chair) Parry, Clarke, McGregor, Maidment,

and Stanbury

You are hereby summoned to attend a Meeting of Knowstone Parish Council, which will be held on **23rd July 2024** at 7.30pm, at Knowstone Village Hall, for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

*M J Mills*

**Mrs Jane Mills BA (Hons) FSLCC**

Parish Clerk

Date of issue: 17th July 2024

**AGENDA**

**1**  **Apologies**

(Please make any apologies known to the Clerk by email before 5pm on the day of the meeting)

**2 Declarations of interest**

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.

**3 To agree the agenda as published, Part A and B** (confidential information)

**4 To confirm and sign the Minutes of the Annual Meeting of the Parish Council held 28th May 2024** (herewith)

**5 County Councillor Report**

To receive a report from the County Councillor.

**6 District Councillor Report**

To receive a report from the District Councillor.

**7 Public Participation**

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

**8 To receive a report from the Parish Clerk**

**9 Review of Financial Regulations and consider delegation arrangements**

To review the Council’s Financial Regulations. (draft new issue April 2024)

**10 Review Freedom of Information Policy, Model Publication Scheme** (herewith)

**11 Review of Press and Media Policy** (herewith)

**12 To consider planning application 78921**

**Location: Traceys Cottage Knowstone South Molton Devon EX364RY**

**Proposal:Technical Details submission for the erection of one local needs residential dwelling, following permission in principle 76371**

**Application type: Technical Details Consent**

**13 To consider Wild Woods**

**14 To consider an annual or six-monthly information leaflet/ newsletter**

**15 To consider training on use of defibrillators**

**16 To consider Knowstone Parish Council Support for legislation re lithium – ion batteries and their disposal** (email information sent)

**17 To consider having a LOGO for the Parish Council**

**18 To consider the appointment of a police advocate for the area** (information sent by email)

**19 To consider trying to purchase land for parking for the Village/Village Hall?**

**Part B**

**20**  **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting as the following item involves the likely disclosure of confidential information:

**21** **Staff Matters**

**22** **To resolve to re-admit members of the press and public**