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Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council meetings which will be on view in the Meeting Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.

Knowstone Parish Council

Parish Clerk: Mrs Jane Mills, BA (Hons) FSLCC

Email parishclerk@knowstone.org.uk

To: Cllrs J Pomfret, (Chair) Parry, Clarke, McGregor, Maidment, and Stanbury

You are hereby summoned to attend a Meeting of Knowstone Parish Council, which will be held on **28th January 2025** at 7.30pm, at Knowstone Village Hall, for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

M J Mills

Mrs Jane Mills BA (Hons) FSLCC

Parish Clerk

Date of issue: 22nd January 2025

AGENDA

- 1 Apologies**
(Please make any apologies known to the Clerk by email before 5pm on the day of the meeting)
- 2 Declarations of interest**
To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests should be declared at the beginning of the meeting and prior to the item being discussed.
- 3 To agree the agenda, between Part A and Part B (confidential information) (herewith)**
- 4 To confirm and sign the Minutes of the Meeting of the Parish Council held 26th November 2024 (herewith)**
- 5 County Councillor Report**
To receive a report from the County Councillor.
- 6 District Councillor Report**
To receive a report from the District Councillor.

7 Public Participation

In accordance with Standing Order 3 (f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered, each member of the public is entitled to speak once.

**8 To receive a report from the Parish Clerk (herewith)
To include financial information, bank reconciliation and payments**

9 To consider Action Points (herewith)

10 To consider a draft retention policy (herewith)

11 To consider an updated co-option policy (herewith)

12 To consider a draft procurement policy (herewith)

13 To consider a scheme of delegation proposal.

1. Planning Delegation to the Clerk

1.1. The council delegates decisions arising under development control

consultations to the Clerk in consultation with all Councillors.

1.2. Consultation may be by correspondence, including email, or in person. It may also take place at meetings of the council.

1.3. The Clerk will arrange for relevant papers to be circulated to the councillors who should return their comments, to the Clerk for determination of the council's response within the prescribed consultation period.

1.4. Delegated decisions will be reported to and recorded in the minutes
of the next council meeting.

1.5. In respect of controversial or major development proposals, the Clerk in consultation with the chairman, may decide that a parish meeting and/or an extraordinary meeting of the council be called to consider the matter.

- 14 To consider purchase/rent of land for village parking
- 15 To consider review of the emergency plan (current herewith)
- 16 To consider feedback on the Governance Review proposed by NDC (information sent by e-mail)
- 17 To consider feedback to DALC on the devolution white paper (information sent by e-mail)
- 18 To consider further applying for a gov.uk domain name
- 19 To consider planning application
Link: [Planning application: 79620 - Council Services](#)
East Hill Farm Knowstone South Molton Devon EX36 4RY
Erection of a double garage
- 20 To receive Councillor reports
 - a. Highways Cllr McGregor
 - b. Footpaths & Beaples Stone – Cllr Parry
 - c. Moors Management Association – Cllr Maidment
 - d. Welcome Pack - Cllr Maidment
 - e. Emergency Plan – Cllr Parry
 - f. Parish Hall – Cllr Pomfret
 - g. Police Advocate – Cllr Pomfret
 - h. Snow Warden – Cllr Stanbury

Part B

- 21 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.
- 22 To consider staff matters
- 23 To resolve to readmit members of the press and public